



# RENTAL APPLICATION

7800 Airport Center Dr, Ste 401, Greensboro, NC 27409  
Phone: 336-478-2302 - Fax: 336-478-2399

*A separate Application is required for Each Applicant*

### THIS SECTION FOR LANDLORD USE ONLY

Rental Property Address: \_\_\_\_\_

Term of Rental:  month to month  lease from \_\_\_\_\_ to \_\_\_\_\_

#### Tenant Financial Obligation Prior to Occupancy CONTACT CHECKLIST

First Month's Rent: \$ \_\_\_\_\_ Current Landlord Contacted - Timely Remittance

Security Deposit: \$ \_\_\_\_\_  Yes  No

Pet Deposit: \$ \_\_\_\_\_ Current Employer Verified:

Application Fee: \$ \_\_\_\_\_  Yes  No

Credit Report Fee: \$ \_\_\_\_\_ Credit Report Determination:

Other (specify): \$ \_\_\_\_\_  Yes  No

Income Verified (pay stub, employer, etc.)

**TOTAL:** \$ \_\_\_\_\_  Yes  No

**DESIRED DATE OF MOVE-IN:** \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_\_

**DESIRED LEASE TERM** (check one):  12 months  6 months  Other (Specify): \_\_\_\_\_

**UNIT TYPE:**  1 BR  2 BR  3 BR  Other (Specify): \_\_\_\_\_

#### Applicant Info

Name (full legal name): \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DOB: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Driver's License / ID Number: \_\_\_\_\_ State: \_\_\_\_\_

#### Occupants

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

#### Vehicles

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Tag#: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Tag#: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Tag#: \_\_\_\_\_

#### Employment

##### Current Employer:

Name and Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Length of Employment: Begin \_\_\_\_\_ Still employed? (check one)  yes  no

##### Previous Employer

Name and Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Length of Employment: Begin \_\_\_\_\_ End \_\_\_\_\_

#### Rental History

##### RENTAL HISTORY:

**Current Address:** \_\_\_\_\_

Dates Lived at This Address: From \_\_\_\_\_ to \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Landlord/Manager: \_\_\_\_\_ Landlord/Manager's Phone: \_\_\_\_\_

**Previous Address:** \_\_\_\_\_  
Dates Lived at This Address: From \_\_\_\_\_ to \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
Landlord/Manager: \_\_\_\_\_ Landlord/Manager's Phone: \_\_\_\_\_

**Income**

Gross Monthly Employment Income Before Deductions: \$ \_\_\_\_\_  
Gross Monthly Income From Other Sources (average): \$ \_\_\_\_\_  
TOTAL GROSS MONTHLY INCOME: \$ \_\_\_\_\_

**Credit & Financial**

**Bank and Financial Accounts**

Checking:  
Institution Name \_\_\_\_\_ Branch \_\_\_\_\_ Acct # \_\_\_\_\_  
Savings:  
Institution Name \_\_\_\_\_ Branch \_\_\_\_\_ Acct # \_\_\_\_\_

**Credit Accounts**

Credit Card: Type \_\_\_\_\_ Amt Owed \$ \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_  
Credit Card: Type \_\_\_\_\_ Amt Owed \$ \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_  
Vehicle Loan: Type of Vehicle: \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_  
Vehicle Loan: Type of Vehicle: \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_  
Other: Type \_\_\_\_\_ Creditor \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_

**Miscellaneous**

Do you have pets? \_\_\_\_\_ yes \_\_\_\_\_ no If so, describe \_\_\_\_\_  
**NOTE:** There may be additional fees and/or deposits required for pets housed on premises.  
In addition, specific rules and regulations regarding pets may apply.  
Do you smoke? \_\_\_\_\_ yes \_\_\_\_\_ no  
Do you plan to have water filled furniture on the rental property? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, detail below.  
Have you ever been evicted? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, explain below.  
Have you ever been convicted of a felony? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, explain below.  
Have you ever filed for bankruptcy? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, explain below.  
Explanation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Personal References**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Known this reference how long? \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Known this reference how long? \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Known this reference how long? \_\_\_\_\_

**Emergency Contact**

Contact in Emergency (Name): \_\_\_\_\_ Relationship: \_\_\_\_\_  
Emergency Contact Address: \_\_\_\_\_ Phone: \_\_\_\_\_

I hereby certify and affirm that all information provided above is true and correct. I fully understand that my lease or rental agreement may be terminated if I have made any false, misleading or incomplete statement(s) in this application. I hereby authorize verification of all information provided in this application, including financial and credit information, via credit bureaus and/or contact with current and previous employers, current and previous landlords and personal references.

\_\_\_\_\_  
APPLICANT DATE